



**Brockenhurst College
Corporation Meeting Minutes
Part I**

Minutes of the one hundred and ninety fifth meeting of the Corporation, held on 1, October 2024 at 5.00pm in the conference Room.

Present			Meetings attended.
	Bob Hogg	Chair	(1 out of 1)
	Helen Odhams	Principal	(1 out of 1)
	Shaun Williams		(1 out of 1)
	Vicky Essex		(1 out of 1)
	Jerry Ede		(1 out of 1)
	Magdalena Baugh		(1 out of 1)
	Rob Dunford		(1 out of 1)
	James Hiley-Jones		(1 out of 1)
	Bella Laraman		(1 out of 1)
	Lauren Ellery		(1 out of 1)
	Xing Li-Bloodworth		(1 out of 1)
In attendance	Limor Feingold	Vice Principal, Finance (VPF)	
	Judith Munro	Assistant Principal, Learning and Quality (APL&Q)	
	Steve Jenkin	Assistant Principal, Vocational (APV)	
	Charlie Woodsford	Senior Lead Admissions & Progression (for item 3.2)	
	Lynn Payne	Clerk to the Corporation	(1 out of 1)

Meeting commenced at 5.00pm

Minute number		Action
195.1	<p>WELCOME AND APOLOGIES The Chair welcomed everyone to the meeting. Apologies had been received from Gary Cooper, Jenny Jenkin and Lisa Bell.</p>	
195.1.1	<p>ANY CONFLICT OF INTEREST No member expressed any conflict of interest with the agenda.</p>	
195.1.2	<p>PRESENTATION 2023-2024 Results Members received a comprehensive presentation on the 2023-2024 college results from the Assistant Principal, Learning and Quality (APL&Q), and Assistant Principal, Vocational (APV). The APL&Q referred to the college qualifications particularly at Level 2 and Level 3 and the college qualifications 19+. The key performance indicators and comparator benchmarks were noted. The headline achievement rates for 16-19, A 'levels, 19+, English & Maths, BTEC and Apprenticeships were provided. Headline BTEC results were an overall 99.9% pass and at Level 3 (3 A 'Level equivalent, a 99.3% pass rate). The headline GCSE result in English was 99.7% with a national pass rate of 95.5%. The headline GCSE Mathematics pass rate was 98.4% against a national pass rate of 95%. The headline 19+ pass rate at Level 1 was 93% at Level 2 was 81.2% with Level 3 at 74.6%. The Level 3 outcome was noted as 7.1% down on last year. The vocational headline results were strong, but some apprenticeship provision fell just below national averages.</p>	



	<p>The whole college focus 2024–2025 would be to create a culture of continuous improvement with a teaching toolkit and subject support programme with a new A 'level retention recovery programme and other supporting actions plans. The whole college focus for the academic year would be building on 2023-2024 gains but improving in attendance, retention high grades progress including values added measure as and learner transition (16–18year olds). The message being “Making Every Moment Count to Outstanding Progress”.</p> <p>The Chair thanked the APL&Q and the APV for their presentation and members noted the strong powerful stories in the presentation. There was much to be done but also a need to celebrate progress to date. The Chair commented on the bar being set high and looked forward to more presentations on progress.</p>	
195.2	CORPORATION BUSINESS	
195.2.1	<p>Minutes of meeting held on 8, July 2024 The minutes of the board meeting held on the 8th of July 2024, having been previously circulated to members, were agreed as a true record and would be signed by the chair. All Members were agreed.</p>	
195.2.2	<p>Matters arising from the meeting held on 8, July 2024 It was noted matters arising from the meeting had either been actioned or would be considered within the agenda.</p>	
195.2.3	<p>Application of the College Seal There were no matters to report in relation to the use of the college seal.</p>	
195.3	CONTEXT SETTING AND UPDATE REPORTS	
195.3.1	<p>Principal’s report The Principal spoke about the concerns around defunded qualifications and what they might be and informed members that in relation to BTEC and T Levels the position may not be known until December/January. Parents would be kept up to date. The Principal referred to the concerns related to curriculum reform and that there would be much to deal with. The reforms were concerning to staff and there was a need for more staff support. The Principal thanked members for their comments on the earlier presentation this evening, and confirmed there would be more presentations to come.</p> <p>The Principal summarised the points in her report. On curriculum reform she spoke about the anticipated pause on defunding vocational qualifications which had not materialised under the new government. A review of qualifications that would conclude by December 2024 causing uncertainty for colleges regarding the courses the college can offer in 2025.</p> <p>On pay disparities, the award for teachers in schools did not extend to colleges causing further concern for staff recruitment and risks of strike action.</p> <p>In relation to Ofsted, it was noted that the removal of one-word judgments for schools does not yet apply to colleges. Brock would be inspected under current framework although this should change in the future.</p> <p>It was noted that the annual strategic conversation had been postponed included addressing key challenges around funding disparities, curriculum reform and student, mental health.</p>	



	<p>In relation to staffing and recruitment, it was noted that the college was currently recruiting for several roles, including two Assistant Principals.</p> <p>The Property and Estates Strategy was progressing. There were significant refurbishments and IT upgrades ongoing with further improvements to be completed soon. The report was noted.</p>	
195.3.2	<p>Admissions 2024 Summary Members received a report from the Senior Lead – Admissions and Progression (CW) who summarised the sixth form student recruitment for September 2024 prior to the completion of the admissions and recruitment analysis. She spoke about the work needed on internal progression. Members asked if chasing enrolments altered the level of achievements. CW advised that the trends would appear in the full report but there was much to do with all the partners. There would be a focus to ensure in recruitment that students were on the on right courses.</p> <p>Members discussed the key competitor college to Brock and their ‘offer’ and spoke about concerns with the Brock Estate and travel to college issues. Members asked about the 73 students that left the college last year, why they left, and what was being done in that area to prevent, as far as possible, that happening again.</p> <p>CW advised members that an admissions and recruitment analysis 2024 would follow which would analyse recruitment by level and type of study programme, geographic area feeder school and programme type, and would include student voice feedback on the admission process. This would guide strategic improvements for the 2025 application cycle.</p> <p>Members were keen to understand the reasons students had left and a report would be brought back to the next meeting. The report was noted.</p>	Agenda item
195.3.3	<p>Quality Improvement Plan for 2023 – 2024 Members had received the College Quality Improvement Plan showing the progress that had been made against targets set in the College Quality Improvement Plan 2023-24.</p> <p>The report highlighted targets achieved, partially achieved, or not achieved at all and was considered in detail.</p> <p>Members considered and agreed the QIP 2023- 2024 and recommended it to the Board for approval.</p>	Refer to Board
195.3.4	<p>Governor QIP 2023 – 2024 It was noted this report would be on the next Board agenda.</p>	Board agenda
195.3.5	<p>Strategic Plan 2024 – 2029 Members had received the final strategic plan. It was noted there was a fuller version of the Strategic Plan that would be used with staff, and a separate summary version for stakeholders. Members noted the additions made at the request of the former Chair of the Board. It was noted there was now a ‘Purpose’ rather than a ‘Mission Statement’. The strategic plan would now be put on the college website.</p>	



	<p>The Principal informed members that in the next five years the college would focus on driving up educational excellence, supporting the growth and development of its students and staff, and contributing to regional economic prosperity. The colleges strategic plan reflected a commitment to continuous improvement sustainability and inclusivity.</p> <p>Members noted the final version of the strategic plan.</p>	
195.4	<p>Evaluation of Meeting Members were pleased to evaluate their performance at the meeting. It was considered there had been good 'added value' from members and appropriate challenge made. The reports were considered full enough to inform decision making. Papers had been despatched on time and the length of this meeting was considered right.</p>	
195.5.1	<p>AOB (to be notified to Clerk in advance of meeting) Members were reminded that the board currently had three vacancies for governors. There would be a swift well organised recruitment process with the college HR and Marketing teams involved. An advertisement for new governors would go out shortly and after agreement from the S&G&S committee on the process and documentation, the board was asked to delegate authority to a S&G&S Panel for all actions up to presenting the candidates to the Board for approval. The Panel would comprise the Principal, Chair of the Board, and one other member of the S&G&S committee, and the Clerk would be in attendance.</p> <p>The interviews and formalities would have taken place before referral to the board. The Principal highlighted the proposed process which the S&G&S committee would consider at their meeting on the 22nd October next.</p> <p>Members agreed to delegate the process to the S&G&S Panel to report to the Board.</p>	
195.6	<p>Date of next meeting The date of the next meeting was noted as:</p> <p>10 December 2024 at 5.00pm</p>	

The meeting ended at 6.25pm